ROAD TO PIPA GLOSSARY

Privacy officer (PO)

a designate responsible for ensuring and monitoring compliance with PIPA and fostering a culture of privacy. Under subsection 5(4) of PIPA, "an organisation shall designate a representative ("privacy officer") for the purposes of compliance with the Act who will have primary responsibility for communicating with the Commissioner."

Privacy champion

a person identified by the privacy officer (PO) who champions privacy within each unit of an organisation

Privacy ambassador

a representative of an organisation who publicly commits to protecting and giving visibility to privacy in Bermuda, including as part of 2024 Road to PIPA strategy launched by the Office of the Privacy Commissioner for Bermuda (PrivCom)

Privacy programme (PP)

a structured privacy programme exhibits an organisation's thoughtful and intentional plan to protect personal information and individual rights

Privacy programme management

a process of managing multiple projects, allowing for oversight to ensure goals are met based on a holistic view and valued metrics

Privacy programme framework

a skeletal structure needed to support privacy programme management and created by analysing applicable laws, regulations, and best practice; using an appropriate framework to build an effective privacy programme can help achieve material compliance with applicable privacy laws and regulations and serve as a competitive advantage, which reflects the value an organisation places on protecting personal information and engenders trust



Privacy policy

an internal document addressed to employees and users of personal information

Privacy notice

an external document addressed to individuals, clients, and customers. Under section 9 of PIPA, "an organisation shall provide individuals with a clear and easily accessible statement ("privacy notice") about its practices and policies with respect to personal information..."