R2P Week 10 Data inventory: WHAT PERSONAL INFORMATION DO YOU COLLECT?

What is the type of PI?
- Customer Name
- Customer Email
- Sex/Gender

Identify sensitive PI?
- Sex/Gender

Where is the PI stored?
- Email Database
- Printed in filing cabinet

Who has access to PI?
- All Employees
- Role-based access
- Vendor

Do we need to keep the PI?
- Sex/Gender is not required information for the business purpose
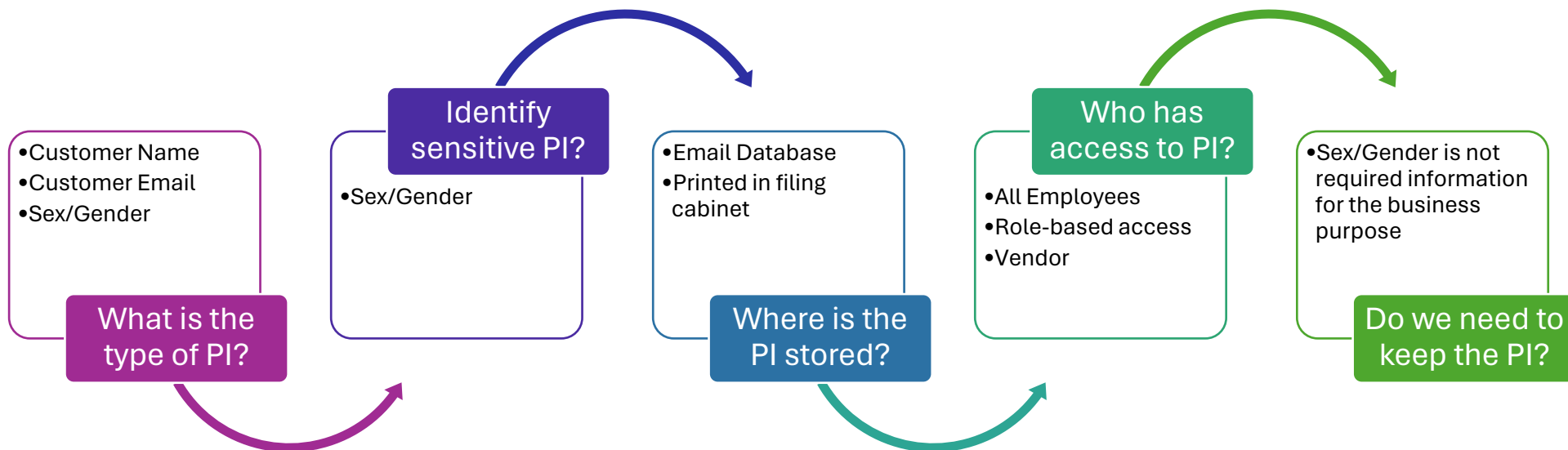
What business processes can be changed to minimize the risks of collecting and storing PI? Can you change your storage process, data access, or rules around destruction of data? Are you collecting only the necessary data?

Type of personal information:	Sensitive PI? Y/N	Storage location: filing cabinet/server	Accessed by/shared with & how?	Do we need to collect it? Y/N Purpose (why)
Name/surname				
Data of birth				
Place of birth				
Nationality/ethnicity/race				
Sex/gender				
Phone number/email/ address				
Credit card/financial information				
Health-related information				

Note: Start by listing all the personal information that your organisation collects, then identify where the information is stored and who & how the information is shared with